

Shri Shivaji Education Society, Amravati.

Dr. Panjabrao Deshmukh
Founder President



JIJAMATA MAHAVIDYALAYA, BULDANA

CHIKHLI ROAD, BULDANA -443001

NAAC Reaccredited 'B' with CGPA 2.88 (2013)
College website : www.jmvbuldana.org

Shri Harshvardhan P. Deshmukh
President

Dr. E. J. Helge
I/C Principal

Ref. No :

Date : 27/08/2020

Notice

Meeting of IQAC

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of IQAC is convened on 29/08/2020 at 11.30 am in the Principal's Office. All respected members are requested to attend the meeting.

Agenda of the Meeting:


- Topic 1:** Reading and confirmation of the minutes of the previous meeting.
- Topic 2:** Appointment of coordinator and other members of IQAC.
- Topic 3:** Submission of pending AQAR for session 2018-19 and 2019-20.
- Topic 4:** Preparation of Academic Planning.
- Topic 5:** Discussion on admission programme.
- Topic 6:** Start/Run new add-on courses.
- Topic 7:** Organization of online programmes/webinars for staff and students.
- Topic 8:** Discussion and scrutiny of CAS proposals, if any.
- Topic 9:** Any other topic with the permission of the chairperson.


S. N. Chinchole
IQAC Coordinator
Coordinator
I.Q.A.C.
Jijamata Mahavidyalaya
Bulda - 443001

Dr. E. J. Helge
(I/C Principal)
Principal
Jijamata Mahavidyalaya
Buldana

Following members were present for the meeting held on 29/08/2020 at 11.30 am in the Principal's Office:

Sr. No.	Name	Designation
1	Dr. E. J. Helge, I/C Principal	Chairman
2	Prof. S. N. Chinchole	Coordinator
3	Prof. G.R. Jadhao	Member
4	Dr. N. W. Dhale	Member
5	Dr. A. S. Patil	Member
6	Dr. H. R. Ghate	Member
7	Dr. Mrs. V. R. Kakde	Member
8	Prof. M. D. Jadhao	Member
9	Dr. B. S. Jadhao	Member
10	Prof. G. M. Lohate	Member
11	Shri. D. L. Agrawal	Member


S. N. Chinchole
IQAC Coordinator
Coordinator
IQ.A.C.
Jijamata Mahavidyalaya
Buldana - 443001


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(I/C Principal)
Principal
Jijamata Mahavidyalaya
Buldana

MINUTES

29/08/2020

A meeting of Internal Quality Assurance Cell (IQAC) was held on **Saturday 29 August.2020** at **11.30 a.m.** in the Office of Principal. Following decisions were taken after due discussion in this meeting.

Topic 1: Reading and confirmation of the minutes of the previous meeting.

The coordinator of IQAC presented the minutes of previous meeting before the members. The minutes were unanimously confirmed.

Topic 2: Appointment of coordinator and other members of IQAC.

The issue of appointment of coordinator and members on IQAC was discussed and the decision was taken. Prof. G. R. Jadhao handed over the charge of IQAC coordinator to Prof. Subodh Chinchole. Dr. Vikas Pahurkar, Dr. Yogesh Rode and Prof. Anant More were made members of IQAC.

Topic 3: Submission of pending AQAR for session 2018-19 and 2019-20.

After criterion-wise discussion on the pending AQAR 2018-19, it was decided to upload it online before 15 September 2020. It was also decided to prepare AQAR 2019-20 before 30 September 2020.

Topic 4: Preparation of Academic Planning.

All heads of the departments were directed to prepare academic planning and time table for online teaching in their respective subjects.

Topic 5: Discussion on admission programme.

The progress of admission programme was reviewed and necessary directions were given to the support staff and admission committee members.

Topic 6: Start/Run new add-on courses.

It was proposed to submit proposals to UGC NSQF to start certificate courses in Yoga and Physical Education and Medicinal Nursery Management by the respective Heads of Departments within stipulated dates. It was also decided to complete the procedure of recognition of Ph.D. Research Centre in Mathematics.

Topic 7: Organization of online programmes/webinars for staff and students.

It was also resolved to organize webinar on Intellectual Property Rights (IPR) and Research Ethics by IQAC and a webinar for students on competitive examinations to be organized by Department of Library and Information Science in the month of September.


Topic 8: Discussion and scrutiny of CAS proposals, if any.

The proposals of faculties for placement in Professor Grade were considered and approved for further procedure.

Topic 9: Any other topic with the permission of the chairperson.

There being no other topic for discussion the meeting was adjourned with the permission of the chairperson.


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Action Taken Report

1. Appointment of coordinator and other members of IQAC.

Prof. G. R. Jadhao handed over the charge of IQAC Coordinator to Subodh N. Chinchole; Anant More was given the responsibility of Criterion V while Dr. Yogesh Rode was given the responsibility of Criterion III of NAAC.

2. Submission of pending AQAR for session 2018-19 and 2019-20.

The pending AQAR for the session 2018-19 and 2019-20 were prepared for online submission to NAAC

3. Preparation of Academic Planning.

The routine academic planning for the session was changed as per the new Pandemic situation. Teachers were advised to adopt new online modes of teaching like Google Classroom, Zoom Meet etc. for teaching and Google Forms for conduct of tests and assessment of the students.

4. Discussion on admission programme.


The admission committee prepared Google Forms and made available to students for online registration for admissions to various programmes. All information regarding programmes, fee structures, procedures and contact details were published through flyers, leaflets on college website and also circulated on WhatsApp groups of students.


5. Start/Run new value added and other courses.

Proposals were sent to UGC NSQF for starting two new Certificate Courses in Medicinal Nursery Management and Yoga & Physical Education.

6. Organization of online programmes/webinars for staff and students.

IQAC organized a National Webinar on Intellectual Property Rights and Plagiarism & Research Ethics.


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Founder President

Shri Harshvardhan P. Deshmukh
President

Dr. E. J. Helge
I/C Principal

Ref. No :

Date : 27 /12/2020

NOTICE

27/12/2020

All respected members of Senior College Teaching Staff and Internal Quality Assurance Cell (IQAC) are informed that a Meeting of IQAC is scheduled on **Saturday 02 January 2021** at **11.30 a.m.** in the Office of Principal.

Agenda of the Meeting:

Topic 1: Coordinator's presentation of minutes of earlier meeting for confirmation

Topic 2: College Website updating and maintenance


Topic 3: Submission of Annual API forms

Topic 4: Review of online teaching-learning and assessment

Topic 5: Any other topic with the permission of the chairperson.


S. N. Chinchole
IQAC Coordinator


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I.Q.A.C.
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(I/C Principal)
Principal
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Following members were present for the meeting held on Saturday 02 January 2021 at 11.30 a.m. in the Office of the Principal:

Sr. No.	Name	Designation
1	Dr. E. J. Helge, I/C Principal	Chairman
2	Prof. S. N. Chinchole	Coordinator
3	Dr. V. G. Pahurkar	Member
4	Dr. N. W. Dhale	Member
5	Dr. A. S. Patil	Member
6	Dr. S. K. Yerankar	Member
7	Dr. Mrs. V. R. Kakde	Member
8	Prof. A. T. More	Member
9	Dr. B. S. Jadhao	Member
10	Prof. G. M. Lohate	Member
11	Shri. D. L. Agrawal (Administration)	Member


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Dr. E. J. Helge
(I/C Principal)
Principal
Jijamata Mahavidyalaya
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Minutes of the Meeting

02/01/2021

Topic 1: Reading and confirmation of the minutes of the previous meeting.

The coordinator of IQAC presented the minutes of previous meeting before the members. The minutes were unanimously confirmed.

Topic 2: College Website updating and maintenance

College website committee was directed to upload on the website all necessary information and links for students.

Topic 3: Online submission of proposal for Academic Audit for affiliated colleges to the University

All Heads of the Departments were requested to submit data so as to submit online proposal for affiliation to Sant Gadge Baba Amravati University, Amravati for Academic Audit and Affiliation for the next session.

Topic 4: Submission of Annual API forms

All Heads of the Departments were directed to carry out the procedure of filling up the annual API forms and submit them after due scrutiny to IQAC by the end of the session 2020-21

Topic 5: Review of online teaching-learning and assessment

The progress of online teaching-learning and continuous assessment of various programmes through LMS (ssesa.live) and other online platforms like Google Classroom, Zoom etc. was reviewed and all teachers were directed by the Principal to provide e-notes and other study materials to students through WhatsApp groups. It was also decided to carry out internal assessment, practical and continuous assessment tests through online mode as per the directions of the affiliating university.

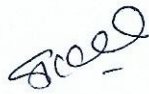
Topic 6: Any other topic with the permission of the chairperson.

The Principal suggested making necessary preparations for offline teaching considering the chances of gradual unlocking of the COVID 19 restrictions.

There being no other topic, the meeting was adjourned.

Action Taken Report

- College Website updating and maintenance
The college website registration was renewed. Dr. Y. S. Rode was assigned to look after the uploading of necessary documents on the website.
- The proposal for affiliation to Sant Gadge Baba Amravati University, Amravati for Academic Audit and Affiliation for the next session was prepared and submitted within stipulated time.
- Submission of Annual API forms with proof documents
All teaching faculty members filled in and submitted their annual API forms to the IQAC.
- The progress of online teaching-learning and continuous assessment of various programmes through LMS (ssesa.live) and other online platforms was discussed. The Principal directed all teachers to provide soft copies of notes and study materials to students on e-mails and WhatsApp groups.
- Any other topic with the permission of the chairperson
Considering the chances of gradual unlocking of the COVID 19 restrictions, necessary steps were taken for offline classes by following the directions issued by the Government and the University.



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Shri Harshvardhan P. Deshmukh
President

Dr. E. J. Helge
Principal

Ref. No :

Date : 01 /02/2021

NOTICE


01/02/2021

All respected members of Senior College Teaching Staff and Internal Quality Assurance Cell (IQAC) are informed that a Meeting of IQAC is scheduled on **Wednesday 03 February 2021 at 12.30 pm** in the Office of Principal.

Agenda of the Meeting:

1. Coordinator's presentation of minutes of earlier meeting for confirmation
2. Discussion and submission of AQAR 2018-19 and 2019-20
3. Various constructions, renovation and maintenance works.
4. Purchase of various equipments, furniture, computers, software etc.
5. Organization of national webinar on IPR and Research Ethics, Workshop on PBAS and CAS, Conferences of various subjects.
6. Review of the results of University Exams Summer-2020, online teaching-learning
7. Any other issue with the permission of chairperson


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Internal Quality Assurance Cell Meeting

03/02/2021

Following members were present for the meeting held on **Saturday 03 February 2021 at 12.30 pm** in the Office of Principal:

Sr. No.	Name	Designation
1	Hon'ble Shri Hemant Kalmegh, Member, Executive Council, Shri Shivaji Education Society, Amravati	Management Representative
2	Dr. E. J. Helge, I/C Principal	Chairman
3	Prof. S. N. Chinchole	Coordinator
4	Dr. V. G. Pahurkar	Secretary
5	Dr. N. W. Dhale	Member
6	Dr. A. S. Patil	Member
7	Dr. S. K. Yerankar	Member
8	Dr. Mrs. V. R. Kakde	Member
9	Prof. A. T. More	Member
10	Dr. B. S. Jadhao	Member
11	Prof. G. M. Lohate	Member
14	Shri. D. L. Agrawal	Member



S. N. Chinchole
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Coordinator
I.Q.A.C.

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Dr. E. J. Helge
(I/C Principal)

Principal
Jijamata Mahavidyalaya
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JIJAMATA MAHAVIDYALAYA, BULDANA

Internal Quality Assurance Cell

Minutes of Meeting

The IQAC meeting was conducted under the chairmanship of Principal Dr. E. J. Helge and presence of Shri Hemant Kalmegh, Management Representative and Member, Executive Council, Shri Shivaji Education Society, Amravati on **03/02/2021** at 12.30 am in the Office of Principal.

Following topics were discussed and decisions were taken thereon.

Agenda 1 : Reading and confirmation of the minutes of the previous meeting

Resolution : The minutes of previous meeting were presented before the meeting by IQAC coordinator. The minutes were unanimously confirmed.

Agenda 2 : Discussion and submission of AQAR 2018-19 and AQAR 2019-20 and preparation of SSR for 3rd Cycle of NAAC

Resolution : The draft of Annual Quality Assurance Report for the session 2018-19 was presented before the meeting and was approved after discussion while the progress of AQAR 2019-20 was reviewed and it was decided that both the reports be uploaded in due course of time. It was also decided to undertake the documentation and drafting of Self Study Report for 3rd Cycle of NAAC.

Agenda 3 : Various constructions, renovation and maintenance works.

Resolution : Convener of Infrastructure and Building Committee presented the need of infrastructural facilities and some renovation in existing facilities. After thorough discussion it was decided upon to undertake and carry out following works:

- Renovation of Girls' Common Room, Auditorium, and Gymnasium, Botany Laboratory and other minor repairs and changes shall be done as per the requirements submitted by all Heads of the Departments.
- Maintenance of classrooms and departments blocks, waterproofing of slabs etc.

- Electric maintenance
- Maintenance of approach road
- Campus beautification
- NCC parade ground with obstacles for practice

Agenda 4 : Purchase of various equipments, furniture, computers, software etc.

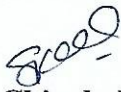
Resolution : The demands for various equipments, computers, software etc. were invited from the departments and put before the meeting for discussion and approval. After considering the requirements it was decided to prepare a purchase proposal as per approval of the committee and forward for further sanction of the Executive Council of the Society.


Agenda 5 : Organization of national webinar on IPR and Research Ethics, Workshop on PBAS and CAS, Conferences of various subjects.

Resolution : The faculties of college have been actively involved in online teaching-learning, research and faculty development activities during the lockdown period. The college has also organized different online programmes for faculty and students. It was decided to organize a National Level Webinar on IPR and Research Ethics, a Workshop on PBAS and CAS for faculty members.

Agenda 6 : Adjournment

There being no other topic for consideration the meeting was adjourned after the Coordinators proposal of vote of thanks.


S. N. Chinchole
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 Coordinator
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Dr. E. J. Helge
 (I/C Principal)
 Principal
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Action Taken Report

- Agenda 1** : Reading and confirmation of the minutes of the previous meeting
- Resolution** : The minutes of previous meeting were presented before the meeting by IQAC coordinator. The minutes were unanimously confirmed.
- Agenda 2** : Discussion and submission of AQAR 2018-19 and AQAR 2019-20 and preparation of SSR for 3rd Cycle of NAAC
- Resolution** : The draft of Annual Quality Assurance Report for the session 2018-19 was presented before the meeting and was approved after discussion. AQAR 2019-20 was reviewed and it was decided that both the reports be uploaded in due course of time. Both these AQARs were submitted to NAAC through online portal on 25th August and 31st August 2021 respectively.
- Agenda 3** : Various constructions, renovation and maintenance works.
- Resolution** : Convener of Infrastructure and Building Committee presented the need of infrastructural facilities and some renovation in existing facilities. Following works were carried out in due course
- Renovation of Auditorium, Gymnasium, Botany Laboratory and other minor repairs and changes as per the requirements submitted by all Heads of the Departments.
 - Maintenance of classrooms and departments blocks, waterproofing of slabs etc.
 - Electric maintenance
 - Campus beautification
 - NCC parade ground with obstacles for practice
- Agenda 4** : Purchase of various equipments, furniture, computers, software etc.
- Resolution** : The demands for various equipments, computers, software etc. were invited from the departments and put before the meeting for discussion and approval. After considering the requirements a purchase proposal was prepared and forwarded for further sanction of the Executive Council of the Society.

Agenda 6 : Organization of national webinar on IPR and Research Ethics, Workshop on PBAS and CAS, Webinars on various subjects.

Resolution : Successfully organized a National Level Webinar on 'IPR and Research Ethics', a Workshop on PBAS and CAS for teaching faculty members, a workshop on 'Art of Documentation' for teaching and non-teaching faculty members, 10 National Level Webinars, and 01 online workshop for students on 'Personality Development'.



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